



Office for Disability Issues

Te Tari Mō Ngā Take Hauātanga
Administered by the Ministry of Social Development

Expressions of Interest for the Office for Disability Issues Nominations Database

Introduction

The Government wants to increase the diversity of governance and advisory groups. As part of the Office for Disability Issues' (ODI) role to help facilitate effective working relationships between disabled people, the disability sector and government agencies, ODI is often asked by appointing agencies to nominate disabled people for governance and advisory positions.

It is important for disabled people to be represented on governance and advisory groups (including State sector boards and committees) to provide a disability perspective. Boards work best when there is diversity of skills, expertise, backgrounds, perspectives and ways of thinking around the table.

The purpose of this survey is to collect Expressions of Interest (EOI) from disabled people with relevant skills and experience, who want to be considered for nominations for governance and advisory positions on State sector boards and committees. This is an opportunity to increase the representation of disabled people on State sector boards and committees, to better reflect the diversity of New Zealand.

[Introduction Video in NZSL](#)

Before the Survey

- This survey has been made with consultation from the Disabled People's Organisations (DPO) Coalition.
- This survey does not guarantee a governance or advisory position automatically. This is the first step to gaining a position.
- The information you provide us will only be used for nominations to boards and committees, in accordance with the Official Information Act 1982.
- The personal information will be stored in accordance with the Survey Monkey Privacy Policy, and the Privacy Act 1993.
- There are 26 questions to complete. The time it takes to complete this survey will be different for everyone, but, on average, it should take between 20 and 60 minutes to complete.
- If you have any other questions not covered above, please contact us by email odi@msd.govt.nz, phone call or text 029 495 0010.

[Before the Survey Video in NZSL](#)

Glossary of terms used in this survey

Appointing agency means the agency requesting nominations from the Office for Disability Issues (ODI) for governance or advisory positions.

Applicant means the disabled person wanting to be nominated for governance and/or advisory positions. See above for more detail about who can complete this survey.

Expression of Interest (EOI) is this survey, where a disabled person with governance experience indicates they are interested in being nominated for governance or advisory positions and gives information for this purpose.

Governance positions are positions on State sector boards and committees, where you give help to govern. For example, being a member on a board.

Advisory positions are positions on State sector boards and committees, where you give your advice. For example, being on a working group or an advisory group. [Click here to view a list of state sector boards and committees.](#)

Nominations Database is a place where information about applicants could be stored, that has a way of searching on required criteria for the purpose of nominating suitable applicants for governance and advisory positions.

Nominations Service means the process of recommending people to appointing agenc(ies), for the purpose of that agency improving the diversity of their governance and advisory boards, committees and groups. You can read more about this on our website.

[Glossary of Terms Video in NZSL](#)



Office for Disability Issues

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Expressions of Interest for the Office for Disability Issues Nominations Database

ODI Privacy Policy

We are committed to making sure that your privacy is protected. This Privacy Policy includes information about the way we collect, use and disclose the information you give us. We will tell you if we change this Privacy Policy.

[Privacy Policy video in NZSL](#)

Your responsibilities

By filling out this Expressions of Interest (EOI) survey, you must make sure that the information you provide:

- is genuine;
- is not misleading or deceptive;
- complies with all laws;
- does not infringe the intellectual property rights of any person;
- is not defamatory, obscene or otherwise inappropriate; and
- does not adversely affect the goodwill and reputation of the Office for Disability Issues (ODI) or any other member.

[Your Responsibilities video in NZSL](#)

The Information we will collect and manage

This includes:

The information you will provide to us in this survey,

Any subsequent information you provide by or to the Office. E.g. email communications.

By filling out this survey, you agree not to use it to harass, abuse or defame any person or group, or for any other unlawful purpose.

Like most commercial websites, Survey Monkey uses “cookies” so you can get information that is personalised for you. Cookies are small data files that track your movement through different websites. You can read Survey Monkey’s policy on using cookies on their website (<https://www.surveymonkey.com/mp/legal/cookies/>).

Information that we collect video in NZSL.



Office for
Disability Issues

Te Tari Mō Ngā Take Hauātanga
Administered by the Ministry of Social Development

Expressions of Interest for the Office for Disability Issues Nominations Database

Privacy Policy continued

How we use your information

Your information may be used to:

- consider you for nominations to governance or advisory positions,
- reply to you,
- process your EOI survey,
- give you information about our nominations service and this EOI survey,
- comply with relevant laws and regulations (e.g. the Official Information Act 1982), and
- any other purpose that we get your permission for.

[How we use your information video in NZSL.](#)

Who your information will be shared with

Your information will be held by us, ODI. If we have your permission, we will share your information with other agencies for the purpose of nominating you for governance and advisory positions. In question 1 of this survey, you can give us permission to share your information with other agencies without asking you first.

Once your information has been shared with the appointing agency, it is their responsibility to hold your information and protect it according to the Privacy Act 1993 (<https://www.privacy.org.nz/the-privacy-act-and-codes/privacy-act-and-codes-introduction/>).

[Who your information will be shared with video in NZSL.](#)

Where your information will be stored

Your information will be collected and stored online with Survey Monkey. Information stored online with Survey Monkey will be downloaded every two weeks to our secure document storage system.

Please read the Survey Monkey [Privacy Policy](#) for more information.

[Where your information will be stored video in NZSL.](#)

Viewing and changing information about you

Under the Privacy Act 1993, you have the right to ask for your personal information (i.e. information about yourself). You can contact ODI at any time to view or change information we hold about you.

The Privacy Commissioner's [website](#) has an easy way for you to ask for your personal information from any organisation, business or government agency in New Zealand.

Otherwise, you can email odi@msd.govt.nz or call us on 04 916 3300 to update your details. You can also write to us at Office for Disability Issues, PO Box 1556, Wellington, New Zealand.

[Viewing and changing information video in NZSL.](#)

How long we will hold your information

We will keep your information only for as long as we need to nominate you for governance and advisory positions and according to the Public Records Act 2005. You can ask us to delete your information by emailing odi@msd.govt.nz or calling us on 029 495 0010.

[Hold your information video in NZSL.](#)

Security

This EOI survey is subject to Survey Monkey's Terms of Use, which you can view on their website (<https://www.surveymonkey.com/mp/legal/terms-of-use/>). Information you enter over the internet is never completely secure or private, even when a website is stated as secure. We will do our best to protect your privacy and security, but are unable to accept liability for the unlawful "hacking" of data by unauthorised third parties. If you would prefer to submit your survey in a hard copy or some other way, please contact the Office for Disability Issues.

[Security video in NZSL.](#)

Help! I have a different question

If you have any other questions not covered above, please contact us by email (odi@msd.govt.nz), by phone or text (029 495 0010).

You can also visit our website for more information www.odi.govt.nz.

[I have a different question video in NZSL.](#)



Office for Disability Issues

Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

Sharing your information

* 1. I give ODI permission to share my information with other agencies without notifying me first

I agree

I disagree



Office for Disability Issues

Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

2. Please choose from one of the following options:

- Please keep my details for 7 years (as per the [Public Records Act 2005](#))
- Please keep my details until I notify ODI to remove from the site



Office for Disability Issues

Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

Personal details

3. What is your legal name?

Title	<input type="text"/>
First name	<input type="text"/>
Middle name(s)	<input type="text"/>
Last name	<input type="text"/>
Preferred name	<input type="text"/>

* 4. What are your contact details?

Street address	<input type="text"/>
Suburb	<input type="text"/>
City or town	<input type="text"/>
Post code	<input type="text"/>
Country	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

* 5. How do you prefer to be contacted?

Email

Post

Phone (call)

Another way (please indicate below)

Phone (text)

If you would prefer to be contacted another way, or prefer to be contacted during specific time(s) and/or day(s), please indicate here.

6. Are you entitled to work in New Zealand?

Yes

No

Not sure

7. What gender do you identify with?

Female

Male

Gender diverse

Prefer not to say

8. What is your year of birth?

9. Which ethnic group do you belong to? Select the option(s) that apply to you.

New Zealand European

Niuean

Māori

Chinese

Samoan

Indian

Cook Islands Māori

Prefer not to say

Tongan

Other (please specify)

10. Please note here the name(s) and region(s) of any hapū, marae or iwi that you affiliate with. If you aren't sure, you can write "don't know". If you prefer not to say, you can write "prefer not to say".



Office for Disability Issues

Te Tari Mō Ngā Take Hauātanga
Administered by the Ministry of Social Development

Expressions of Interest for the Office for Disability Issues Nominations Database

Positions you are interested in

Appointing agencies appoint people to governance and advisory positions on a broad range of state sector boards and committees.

A list of New Zealand's state sector agencies, and the boards and committees which come under their responsibility is available on Ministry for Women's website.

11. Which of the following appointing agencies are you interested in being nominated to? (i.e. for positions on the boards and committees they are responsible for.)

Please select as many as you are interested in.

- | | |
|--|--|
| <input type="checkbox"/> All agencies | <input type="checkbox"/> Ministry of Foreign Affairs and Trade |
| <input type="checkbox"/> Accident Compensation Corporation | <input type="checkbox"/> Ministry of Health |
| <input type="checkbox"/> Department of Conservation | <input type="checkbox"/> Ministry of Justice |
| <input type="checkbox"/> Department of Corrections | <input type="checkbox"/> Ministry of Primary Industries |
| <input type="checkbox"/> Department of Internal Affairs | <input type="checkbox"/> Ministry of Pacific Island Affairs |
| <input type="checkbox"/> Department of Prime Minister and Cabinet | <input type="checkbox"/> Ministry of Social Development |
| <input type="checkbox"/> Land Information New Zealand | <input type="checkbox"/> Ministry for Women |
| <input type="checkbox"/> New Zealand Defence Force | <input type="checkbox"/> Ministry of Transport |
| <input type="checkbox"/> Ministry of Business, Innovation and Employment | <input type="checkbox"/> Te Puni Kōkiri |
| <input type="checkbox"/> Ministry of Culture and Heritage | <input type="checkbox"/> Tertiary Education Commission |
| <input type="checkbox"/> Ministry of Education | <input type="checkbox"/> The Treasury |
| <input type="checkbox"/> Ministry for the Environment | |
| <input type="checkbox"/> Other (please specify) | |

12. Are you willing to travel for a governance or advisory position? (i.e. do you want to be nominated for governance or advisory positions outside of your region?)

Yes *(please comment below)*

Maybe *(please comment below)*

No

If you might be willing to travel for a position, please provide more information. For example, where you would be willing to travel or how you would be willing to travel.



Office for Disability Issues

Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

Disability Information

13. Please provide your lived experiences. E.g: visual impairment, hearing impairment etc

14. Please provide any support requirements. E.g. NZSL interpreter, Braille papers.



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Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

Your understanding of key documents

We are asking the following questions to know how well you understand some key documents.

This is one indicator of how prepared you might be to represent the views of certain groups.

Please answer as honestly as possible. We will look at your responses to all questions in this survey to determine the most suitable positions to nominate you for.

15. How well do you understand *Te Tiriti o Waitangi (The Treaty of Waitangi)*? [Click here to view in a new window](#)

- A great deal A little
 A lot Not at all
 A moderate amount

16. How well do you understand the *United Nations Convention on the Rights of Persons with Disabilities (CRPD)*? [Click here to view in a new window](#)

- A great deal A little
 A lot Not at all
 A moderate amount

17. How well do you understand the *New Zealand Disability Strategy 2016-2026*? [Click here to view in a new window](#)

A great deal

A little

A lot

Not at all

A moderate amount

18. How well do you understand the *New Zealand Disability Action Plan 2014-2018*? [Click here to view in a new window](#)

A great deal

A little

A lot

Not at all

A moderate amount



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Expressions of Interest for the Office for Disability Issues Nominations Database

Governance and advisory experience

Tip: You can click and drag the bottom, right hand corner of each text box to enlarge it.



19. Have you been on any state sector boards or committees? If so: please note the position, board name and years. E.g. Chair, NZSL Board, 2014 - 2017. [Click here to view a list of state sector boards and committees.](#)

20. Have you been on any business or community boards? If so: please note the position, board name and years. E.g. Director, Ngāi Tahu Māori Trust Board, 2012 - current.

21. Have you been on any boards in the voluntary sector, or done other voluntary work? If so: please note the position, board or organisation name and years. E.g. Mentor, Big Brothers Big Sisters, 2010 - 2015.

22. Have you had any other professional memberships? If so: please list current and previous memberships. E.g. Member, NZ Law Society, current.



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Expressions of Interest for the Office for Disability Issues Nominations Database

Other relevant experience

23. Can you please describe your current or most recent employment? (if applicable)

Employer

Position

Date of start and finish
(DD/MM/YY -
DD/MM/YY)

Key duties

24. What skills or areas of expertise would you bring to a governance or advisory position?

25. Do you have any other relevant qualifications or experience?



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Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

Additional information

26. We are interested in your views on how we can improve our Nominations Service. Do you have anything you would like to suggest? E.g. your views on how we could better support disabled people into governance and advisory positions.



Office for
Disability Issues

Te Tari Mō Ngā Take Hauātanga
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Expressions of Interest for the Office for Disability Issues Nominations Database

Thank You

Thank you for completing this Expressions of Interest survey.

You can email us at odi@msd.govt.nz, or call or text us on 029 495 0010 if you have any further questions.